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ODIONYE JOVITA ECHEZONACHUKWU

OBJECTIVE To secure a dynamic and challenging position in hospitality and entertainment where I can bring my passion for delivering exceptional services, creating memorable events, and building strong relationships with customers and colleagues to drive customer satisfaction, loyalty, and business growth.

SKILLS & ABILITIES **LANGUAGE:** English language, local dialect e.g. pidgin English, Igbo language, Yoruba language.

TECHNICAL SKILLS:

Web Development: I have deployed responsive websites

- Jho's Kitchen; a responsive food web
(<https://jhokitchen.netlify.app/>)
- Sage & Silk ; a fully backend online clothing store
(<https://sage-silk.netlify.app/>)

Comfortable with both front-end (HTML, CSS, JS) and back-end aspects (DJANGO, NODE JS, REACT) given my work on an online web store and creating webpages with natural sounding language.

Content Creation and Writing: I have a preference for natural sounding language in my content, showing skill in adapting technical; information for readability and accessibility even for non-technical stakeholders

Virtualization and Networking: Proficient with VirtualBox, using bridged network setups to stimulate real world networking environments for testing purposes.

Problem Solving and Documentation: Detailed walkthroughs for various vulnerable machines demonstrate strong analytical skills, systematic problem solving and the ability to document technical steps clearly for an audience.

Cybersecurity Analysis: Working on walkthroughs for various vulnerable machines from VulnHub and GitHub. This includes skills in vulnerability analysis, penetration testing and using tools like wfuzz for fuzzing.
<https://github.com/byjove19/Vulnhub-Walkthroughs>

TEAM COLLABORATION:

Adept at working collaboratively in team environments, fostering positive relationships and driving team success through effective communication and cooperation.

ADMINISTRATIVE SKILLS:

- Scheduling and appointment setting.
- Record-keeping and data entry.
- Project management.

CUSTOMER SERVICE SKILLS:

- Excellent customer service and interpersonal skills.
- Empathy and patience.
- Conflict resolution.

COMMUNICATION SKILLS:

- Effective verbal and written communication.
- Active listening.
- Public speaking (if applicable).

EXPERIENCE**JBEE'S FASTFOOD AND LOUNGE, WARRI, DELTA STATE, NIGERIA.****EATERY AUDITOR**

MARCH 2024 – PRESENT,

- Verify compliance with local regulations and company policies.
- Maintain detailed records using tools like Microsoft Excel, Word, and Access.
- Proficiency in Microsoft Office, particularly excel for data analysis and reporting.
- Carryout analytical, communication, and problem-solving skills to maintain quality, safety and customer satisfaction standards.

ENSERVE CNPC SEISMIC OPERATIONS, ASABA, NIGERIA.**QUALITY CONTROL**

MARCH 2023 – FEBRUARY 2024,

- Developed and implemented a new menu resulting in an increase in customer satisfaction ratings for food quality and preservation.
- Record taking of the pantry and quality control.

DHINMA GROUP, LAGOS, NIGERIA.**DEVELOPER (REMOTE)**

MAY 2021 – FEBRUARY 2022,

- Providing analysis on website control, user patronage, and web security.
- Record taking of networking activities, documentation technical documents.
- Content writing and promotion of ads on social media platforms.

COMPASS EDUCONSULT, LAGOS, NIGERIA.

SECRETARY

MARCH 2015 – DECEMBER 2017

- Developed and implemented an efficient filing system, reducing document retrieval time.
- Provided in depth analysis and information about the services provided by the company to customers (face to face, via email etc.).
- Also successfully coordinated logistics for workshop and conferences ensuring seamless execution.

EDUCATION A'LEVELS, INTERGRATED DEVELOPMENT KONSULT (IDK), AWKA, ANAMBRA STATE. NIGERIA
DIRECT ENTRY PROGRAM 2018

SENIOR SECONDARY SCHOOL CERTIFICATE, NIKKYB COMPREHENSIVE SECONDARY SCHOOL, IDIMU, LAGOS STATE. NIGERIA
WAEC S.S.C.E (S.S.C) 2014

REFERENCES MR. CHUKWU GERALD
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